

DESCRIPTION OF SERVICES

The Clerk of the Circuit Court maintains all legal records of the County and assists the Judge of the Circuit Court in carrying out court-associated responsibilities. The position is elected and the State Compensation Board sets salaries annually which are paid out of fees. This budget provides for the County's share of the operation. The City of Williamsburg also contributes a portion of the budget.

BUDGET SUMMARY

	FY 98 Budget	FY 99 Budget	FY 00 Budget
Personnel	\$ 400,241	\$ 407,823	\$ 427,534
Operating	70,896	49,989	49,989
Capital	114,000	4,500	4,500
Total Received – Joint Activity	(414,712)	(372,700)	(382,700)
Total	\$ <u>170,425</u>	\$ <u>89,612</u>	\$ <u>99,323</u>

PERSONNEL

Full-time Personnel	10	10	10
Part-time Personnel	3	3	3

WORKLOAD INDICATORS

	FY 98 Projected	FY 99 Projected	FY 00 Projected
Deed Book Recordings	22,000	22,250	22,500
Marriage Licenses	740	760	775
Passports	1,200	1,200	1,200
Judgments	1,750	1,800	1,800
Financing Statements	950	975	975

BUDGET COMMENTS

The FY 1999 and FY 2000 budgets continue the present level of services. The office budget decreases for FY 1999, and increases by 10.8 percent in FY 2000. The Clerk's office produces excess fees, 2/3 of which are retained by the County and are shown in revenue.

MEMO

<u>Net County Funding:</u>	FY 98 Budget	FY 99 Budget	FY 00 Budget
Total Budget	\$ 170,425	\$ 89,612	\$ 99,323
State/Other Revenue	(149,548)	(174,548)	(179,548)
Net County Funding	\$ <u>20,877</u>	\$ <u>(84,936)</u>	\$ <u>(80,225)</u>